

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 21st April 2021

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on
26th April 2021 at 7.00pm

VIA Zoom

Link: <https://us02web.zoom.us/j/83518058691>

Meeting ID: 835 1805 8691

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Festivals
- Street Trading
- Re-opening of the Buttercross
- Formal Council Meetings
- Ludlow Town Recovery Grant Update

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. WELCOME

Welcome to the Full Council virtual meeting. There are a few housekeeping things to note.

This is a formal Town Council meeting. During the period between the notice of the election on 15 March 2021 and the election itself on 6 May 2021, local authorities should not publish any publicity on controversial issues or report views or proposals in such a way that identifies them with any individual members or groups of members.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Apologies**

To receive councillors' apologies.

4. **Declarations of Interests**

To receive declarations of interests for:

a) Disclosable Pecuniary Interest



- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The maximum time allotted per person is three minutes.
6. **Ludlow Police Update** – Ludlow Police are invited to address their comments and updates to the Council.
7. **Minutes** – To approve as a correct record and to sign the minutes of FULL COUNCIL of **MONDAY 22nd MARCH 2021**.
8. **Items to Action** –
To note the items to action sheet from the previous Council Meetings held on the 22ND MARCH 2021.

ITEM	Attachment
9. FESTIVALS	
a) To consider approval for the Green Festival to be held on the market and Events Square on Sunday 11 th July 2021.	9a
b) To consider the request from the Fringe Festival 19th June - 18th July to use Events Square for an exhibition trailer and request for community activities on the Events Square.	9b
c) To consider the request from PEO for alternative dates for the Mayfair from Thursday 28 th May to Sunday 31 st May 2021.	9c
d) To consider a recommendation from Representational Committee 23 rd April 2021 for Ludlow 10k to be held with the start / finish line at Events Square on Saturday 10 th July 2021.	To follow
10. STREET TRADING	
a) To consider a report on street trading in Ludlow.	10a
b) To consider an application from Taste at No. 1 to recommence Street Trading on the High Street pitch, in line with social distancing.	10b
11. REQUEST TO HIRE THE BUTTERCROSS – LUDLOW MALE VOICE CHOIR	
To consider the request to hire the Buttercross ground floor for the Ludlow Male Voice Choir to practice and have access to electricity.	11
12. LUDLOW ASSEMBLY ROOMS/VISITOR INFORMATION CENTRE	
To consider additional feedback from Ludlow Assembly Rooms.	12



13.	LUDLOW MUSEUM AT THE BUTTERCROSS	
	To consider a report on reopening.	13
14.	FORMAL COUNCIL MEETINGS	
a)	To consider a report on options for holding formal Full Council meetings.	14a
b)	To adopt the date of the Annual Town Residents Meeting of the 21 st June.	No papers
c)	To consider whether it is viable to hold an in person Mayor Making with social distancing measures on the 9 th June 2021 at the Methodist Church; and to consider the alternatives.	14c
d)	To respond to the Government Consultation - Local authority remote meetings: call for evidence closing date 17 th June 2021.	14d
15.	RESTORING SHROPSHIRE VERGES PROJECT (RSVP)	
	To consider supporting the request of the Group for a Wildflower verge on land under the authority of Shropshire Council in Ludlow along Sheet Road.	15
16.	CCTV UPDATE - LUDLOW	
	To receive an update and the response from Shropshire Council regarding the CCTV camera on Ludlow Library.	16
17.	ANNUAL CORE GRANT APPLICATION & CRITERIA	
	To consider and approve amendments to the Annual Core Grant Criteria, Application form and new Monitoring and Evaluation Form.	17
18.	PROJECT SUPPORT GRANT	
a)	To note the criteria	18a
b)	To consider an application from Ludlow 21 Sustainable Transport Group.	18b
19.	LUDLOW TOWN RECOVERY GRANT UPDATE	
	To note the final project report.	19
20.	COMMITTEE RECOMMENDATIONS	
	To consider recommendations from Representational Committee	To follow
21.	COMMITTEE MINUTES	
	To receive minutes of the:-	
a)	Representational Committee on the 17 th March 2021.	21a
b)	Services Committee on the 15 th March 2021.	21b
c)	Staffing Committee 25 th March 2021	21c



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| <p>22. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> | <p>No papers</p> |
| <p>23. COUNCILLOR IT
 To receive an update on Councillor IT.</p> | <p>To follow</p> |
| <p>24. STAFFING STRUCTURE REVIEW
 To consider the report and recommendations.</p> | <p>To follow</p> |

M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Cobley; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Sheward and Smithers.

**This is the final scheduled Council meeting of this term of office.
 The date of the first Council meeting of the new Council term is on 24th May 2021**